

INTERNATIONAL STUDENTS ORIENTATION BOOKLET



"Inspire, Challenge, Create"

Principal: Ms Terri – Anne Kamasz

Bobbin Head Road, North Turramurra NSW 2074

Phone: **9144 3477** or Facsimile: 9983 9331

Email: kuringgai-h.school@det.nsw.edu.au

Contents Page

Principal's Welcome to Ku-ring-gai High School	page. 3
International Student Orientation Summary	page. 4
Information for International Students	page. 6
Information about Attendance and taking Leave	page. 9
Procedure to sign out from this school, change provider or go to another school interstate	page. 10
Procedure for Suspension or Expulsion	page. 11
Example: <i>Warning Letters – Attendance</i>	page. 12
Example: <i>Intention to report to DIBP – non-attendance</i>	page. 13
Example: <i>Intention to report –suspension/expulsion</i>	page. 15
Example: <i>Intention to report – course progress</i>	page. 16
Example: <i>Welfare Arrangement form</i>	page. 17
DEEWR Attendance Guideline	page. 18
Critical Incidents Policy	page. 19
Websites for Further Information	page. 20
Bell times	page. 21
Uniform Requirements	page. 22/23
School Map	page. 24





Principal's Welcome

Congratulations on choosing Ku-ring-gai High School for your secondary studies in Australia. Our school is set in the very beautiful environment of the Ku-ring-gai Chase National Park in the northern suburbs of Sydney. The school is only 35 minutes by train from the CBD and 10 mins by bus from Turramurra Station.

We welcome students from Europe and Asia and many of our students come from a language background other than English. Formal ESL classes begin in Year 10 with ESL free tuition which is provided every Monday afternoon for Senior students. These students are also placed in the same English class that is taught by the ESL teachers Ms Davies and Ms Wilkinson.

The International Students Club meets regularly and organises fun excursions and social outings.

Studying in a foreign country language is often a challenge at first. Make yourself familiar with the team of support people around you and always ask if you are unsure about any school procedure or school work. We can also assist you if you are having difficulties with your home stay.

Enjoy your stay with us.

Ms Terri-Anne Kamasz
Principal

International Student Orientation Summary

Welcome to Ku-ring-gai High School. The following information will help you during your time here:

The name of our **Principal** is **Ms Terri-Anne Kamasz**.

The name of our **International Student Coordinator** is **Ms Tanya Davies** who is located in the English staffroom in Churchill block. The **Head Teacher, International Studies** is **Mr John Brameld** and he is located in the Deputy Principal's office in Tagore block. Please make contact at any time with any of your concerns.

The name of our **School Counsellor** is **Ms Emma Ryan** who is available on Monday, Tuesday, Wednesday and Friday. See her if you have concerns related to your well-being. Her office is above the Library in the Lincoln Block.

Year Advisers for 2016:

Year 7: Ms Meldrum

Year 10: Ms Davies

Year 8: Ms Julius

Year 11: Mr Klein

Year 9: Mr Hennessy

Year 12: Ms Dawson

Ms Froment, our **Careers Advisor**, is available to discuss career **subject choices and changes**. Her office is in the Churchill Block.

Please read carefully this Orientation Handbook for:

- Bell times and maps
- School rules and expectations
- Uniform rules

NB: rules relating to the Preliminary HSC and HSC are contained in the Senior Course Booklet

Welfare and emergency services

In case of an emergency the **Ambulance, Police or Fire Brigade** can be contacted by phone **000**.

The local **Police Station** is located at Hornsby – Phone. 9476 9799

The nearest **medical centres** are: St Ives and Hornsby

The nearest **general hospital** to the school is: Hornsby Hospital

If at any stage you feel unsafe inside or outside school, report this to Mr Brameld our Deputy Principal or the Principal Ms Kamasz at school as your welfare is our priority.

Local Area Information

Banks and shops are located at Turramurra, St Ives, Gordon and Hornsby.

Bus/train information & timetables are available on: 131 500

You and the Law

- It is illegal to consume alcohol and buy cigarettes if you are under 18.
- For more information about laws relating to children and young people visit website www.lawstuff.org.au

Questions, Concerns or Complaints

If you have any **questions, concerns or complaints** please see the Deputy Principal **Mr Brameld**.

The NSW Department of Education has a complaints procedure. Full details are available from the International Student Centre.

What financial assistance is given to International Students?

Ku-ring-gai High School follows International Student guidelines for financial support.

This includes:

- Compulsory texts book and materials purchase
- Approved educational excursions and functions
- Compulsory VET educational costs (school study subjects only)
- Funded specialised extra-curricular English teacher in 10, 11 & 12 classes for ESL English

Information for International Students

Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the ESOS framework and they include the Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2007. For a summary of the ESOS framework see:

www.aei.gov.au/aei/esos/quickinfo/ESoS_FrameWork_pdf.pdf

For information about student visa requirements refer to the Department of Immigration and Citizenship (DIAC) website: www.border.gov.au/students

Contact the **International Student Coordinator** at your school if you have any concerns or questions about your school, personal issues or other problems. The Coordinator will assist you or refer you to the appropriate staff member. The following regulations apply to your studies at a NSW government school:

Attendance and course requirements

- You must attend a minimum of **80%** of all scheduled classes. If you do not meet attendance requirements you may be reported to DIA, unless there are compassionate or compelling circumstances (guidelines are provided below).
- You must provide a doctor's certificate for any absences of 3 days or more. The doctor must be a registered medical practitioner. If you are absent for 1 or 2 days, a letter of explanation must be provided by your guardian or if you are over 18 years, you can provide your own written explanation.
- You must meet course progress requirements. Your school will provide you with information about course requirements as outlined by the Board of Studies. Further information about course requirements is available at www.boardofstudies.nsw.edu.au

Accommodation and welfare arrangements

- If you are under 18 years, you must **maintain your approved accommodation, support and welfare arrangements**. If these arrangements are approved by the NSW Department of Education, you must not change those arrangements without prior written approval. Requests to change the arrangements must be made in writing to the International Students Centre and signed by your parents.
- If you want to change your homestay, you should contact the International Student Coordinator at your school.

Accommodation and welfare arrangements – cont.

- NSW Department of Education recommends that students over 18 years old continue to live with relatives or homestay families. Changes to accommodation should be within reasonable travelling distance to your school.
- Your parent or relative (approved guardian) must notify your school of your residential address within 7 days of arriving in Australia and notify any changes of address and contact details within 7 days. Students over 18 years who change address must also notify their school within 7 days.

Conditions of enrolment

- You must adhere to school rules and the terms and conditions of enrolment as stated on the international student application form. You will receive information about school rules and expected behaviour at orientation.
- Your school may suspend or cancel your enrolment on grounds of misbehaviour. For further information about student behaviour and suspension and expulsion of students, refer to the international student coordinator at your school.
- Travel during school holidays, other than returning to your home country, is only permitted if you are travelling with your guardian or relatives or on an approved school excursion. Written permission from your parents is required.
- If you want to transfer to another government school you must provide a written request to your school signed by your parents or guardian.
- If you want to change provider you must provide a written request to your school signed by your parents. For further information concerning visa regulations about change of provider refer to the DIBP website and the coordinator at your school.

Taking leave

If you are going to be absent for a week or more during school term, your parents must request approval from the Principal. You must not defer your start date or take extended leave without the Principal's permission. Approval is only granted on compelling or compassionate grounds.
(see guidelines – Complaints and Appeals).

Complaints and Appeals

NSW Department of Education has a complaints and appeals process. If you wish to make a complaint or appeal a decision made concerning your enrolment, course progress or other decision, you should contact the International Student Coordinator at your school.

Work

If you obtain Work Rights on your visa, you are able to work during holiday periods. Any part-time work during school term must not interfere with your school studies and must not exceed 20 hours per week.

Guidelines for compassionate or compelling circumstances

Leave approved on grounds of compelling or compassionate circumstances is not counted in attendance records. Compassionate or compelling circumstances are generally those beyond your control and which have an impact upon your course progress or wellbeing. These could include, but not limited to:

- illness, where a medical certificate states that you are unable to attend classes or
- bereavement of close family members such as parents or grandparents (where possible a death certificate or other evidence should be provided either prior to departure or on return) or
- major political upheaval or natural disaster in the home country requiring your emergency travel and this has impacted on your studies or
- a traumatic experience which could include, but is not limited to:
 - involvement in, or witnessing of an accident
 - witnessing or being the victim of crime
 - inability to begin studying on the course commencement date due to delay in receiving a student visa

Information about attendance and taking leave

1. Your study visa requires you to attend for more than 85% which includes your attendance at community school or TAFE. If you are able to provide medical certificates for most of the time you were absent then a study visa requires you to attend school for more than 80% of study time.
2. If you have an illness then you need to go to a doctor and get a medical certificate for the days you are absent. Give this to the front office. Even if you are over the age of 18, you need to hand in a signed note from your parents or guardian. See page. 6
3. If you are stressed and anxious this could affect your progress, wellbeing and attendance and you need to talk about your situation. Our school counsellor will always listen to you and help you. Sometimes, we can refer you to specialists as nervousness is common for students who are studying without parental support. Please advise Ms Davies of any changes in your situation.
4. This school cannot authorise any overseas visits home during school time. If for family reasons, parents want their children to return home for a short break then this time is counted as absent time. In this case, your parents must to send a signed and dated letter requesting short leave and the student must give photocopies of all travel tickets to Ms Kamasz. This information is sent to the International Student Centre.
5. If your visit overseas or interstate will take you out of class for over 2 weeks then you **must** fill in a Department's request for extended leave. The Principal has to comment on the leave and request leave from head office. Any two week break may make you non-compliant for attendance if your leave is not approved.
6. Under special circumstances for extended leave, the International Student Centre can suspend your visa for the time away. For example, special circumstance includes the situation if you have a very sick family member. For this, you would have to provide a signed and dated letter from your parents explaining the reason and fill in a Department's request for extended leave. Your parents would also have to supply a doctor's report for that family member which they can fax to Ms Kamasz. You need to speak with Ms Kamasz who will see that your papers are in order. Photocopies of these papers will need to be sent to the ISC. We are always here to help you in difficult circumstances.

Procedure to sign out from this school, change provider or go to another school interstate

1. First, give a signed and dated letter to Ms Kamasz from your parents to say you wish to leave Ku-ring-gai High School with an explanation of the reason. If you are changing to another State school in NSW then your parents need to identify the new school. This letter is then sent to the International Student Centre.
2. If leaving for a school with a different provider, such as going interstate, then give a copy of the 'Confirmation of Enrolment' (CoE) form from your new interstate school to Ms Kamasz.
The Confirmation of Enrolment is sent to the ISC.
3. If under 18, and are changing schools with a different provider then you also need to provide a copy of welfare arrangement letter (CAAW) which you also get from your new school. Give this to Ms Kamasz. The CAAW will be sent to the ISC.
4. When the ISC has received the appropriate documentation then they will authorise KHS to let you sign out.
5. Finally, after this, you can sign out from KHS officially. Go to the office secretary to get a Leaver's Form which is to be signed by your teachers and head teachers. You will have needed to return library books, ID cards and laptops before the Principal's signature is possible.
6. If you are unsure, you need to talk to your agent, the ISC or Ms Kamasz.
7. All this information is placed in your exit file for future reference.



Procedure for Suspension or Expulsion

The NSW Department of Education have a policy on suspension, expulsion and cancellation which all schools in NSW follow. At all times the parents, carer and International Student Centre will be informed of this process by phone by our bilingual staff and by letter.

1. The principal, Ms Kamasz, will follow DE procedure for suspension or expulsion.
2. If possible, the school will inform the parents and guardian that suspension or expulsion is being considered. Also this notification will be sent to the International Student Centre.
3. An official notification by letter will be given or sent to the student, guardian, parents and ISC about the decision to suspend or expel the student.
4. The parents, student and guardian will be notified that they have 20 working days to appeal the decision.
5. An issue of Intention to Report for a long suspension or expulsion will be sent to the Immigration office through the ISC.
6. Support will be offered to the student by counsellors. Accommodation and welfare checks are maintained by the school and the ISC informed.
7. The outcome of any appeal is relayed to parents, the student and the IEC.
8. If police are involved then notification by letter is given to parents, student, guardian and ISC.
9. The school will advise the ISC and parents if the student withdraws from the school.

Example: *Warning letter - attendance*

Re: Unsatisfactory Attendance Warning

Dear «Student_Given_Name»

I refer to your attendance in Year .. at ...

It has come to our attention that you are at risk of failing to satisfy the attendance requirements of your student visa.

Student visa regulations set out conditions for your enrolment, including the requirement that you attend **80% of all scheduled classes**. There are concerns that you are failing to meet this requirement as your attendance is as follows:

(delete terms as appropriate or change year)

If your attendance falls below 80% without an acceptable reason, including evidence of compassionate or compelling circumstances, then a notification of the intention to report you to the Department of Immigration and Border Protection (DIBP) will be issued.

Reports to DIBP for failure to comply with attendance requirements may lead to the cancellation of your student visa.

Your poor attendance is also affecting your progress. You must ensure you attend all classes to make satisfactory course progress.

If you and your parents or carer would like to discuss your attendance, please contact _____ on _____. You may also want to check the conditions of your student visa on: www.border.gov.au/students

Yours sincerely

Principal
School Name

Date

Cc: Parents, Carer, DE International

CRICOS Provider Name: NSW Department of Education – CRICOS Provider Code: 00588M

CRICOS Provider Name: NSW Department of Education – CRICOS Provider Code: 00588M

EXAMPLE: *Intention to report to DIBP – non-attendance*

Dear

Re: Intention to report to Immigration for unsatisfactory attendance

I refer to your attendance in Year at (insert school name).

At the start of your course you were advised that you must attend a minimum of 80% of classes as a condition of your student visa. Your attendance record shows that you have not met this minimum requirement and your attendance over the past 2 terms is%.

You have also been counselled about this matter and you have been given warnings in writing about your attendance on (letter/s dated)..

However, despite these warnings your attendance has not improved. I must now inform you of the **intention to report** you to the Department of Immigration and Border Protection for unsatisfactory attendance.

If you think there are reasons why you should not be reported, you may appeal this decision. You may appeal if you consider that there are compassionate or compelling circumstances beyond your control which have affected your attendance. These could include, but are not limited to:

- illness, where a medical certificate states that you are unable to attend classes or
- bereavement of close family members such as parents or grandparents (where possible a death certificate or other evidence should be provided either prior to departure or on return) or
- major political upheaval or natural disaster in your home country requiring your emergency travel and this has impacted on your studies or
- a traumatic experience which could include, but is not limited to:
 - involvement in, or witnessing of an accident
 - witnessing or being the victim of crime and this has impacted on you (these cases should be supported by police or psychologist's reports or advice).

If you choose to appeal the decision, your appeal must be addressed to the school Principal and must be received within 20 working days, by (insert date).

You must continue to attend classes and work towards completing course requirements and continue to maintain your approved welfare arrangements.

If you wish to discuss this matter, please make an appointment with (insert name). Your carer should attend the appointment and, if you are over 18 years old, you should bring a support person.

Yours sincerely

Principal
School Name

Date

Cc: Parents, Carer, DE International

CRICOS Provider Name: NSW Department of Education – CRICOS Provider Code: 00588M

Signed by student and care on receipt of letter

Date:

Date:

Student Signature:

Carer Signature:

EXAMPLE: *Intention to report –suspension/expulsion*

Dear

Re: Intention to report to Immigration

Your enrolment at (insert school name) as an international student requires that you comply with school regulations and the terms and conditions of enrolment.

You have failed to (insert information on student behaviour leading to expulsion and guidelines under DET policy on suspension and expulsion of students)

As a result, I must now inform you of the **intention to report** to the Department of Immigration and Citizenship that your enrolment has been cancelled.

If you think there are reasons why you should not be reported, you may appeal this decision. If you choose to appeal the decision, your appeal must be received within 20 working days of the date of this letter (by xxxx date). During this time you must maintain approved accommodation and welfare arrangements, if you are under 18.

Yours sincerely

Principal
School

Name

Date

Cc: Parents, Carer, ISC

CRICOS Provider name: NSW Department of Education and Communities

CRICOS Provider Code: 00588M

EXAMPLE: *Intention to report – course progress*

Dear

Re: Intention to report to Immigration for Unsatisfactory Course Progress

Your enrolment at (insert school name) as an international student requires that you meet course requirements as a condition of your student visa.

You have been advised of the course requirements as outlined by the NSW Board of Studies, Teaching and Educational Standards to meet course requirements for the Preliminary Higher School Certificate Year 11 / the Higher School Certificate (delete as appropriate).

You have received warnings of possible “N” awards for (insert subjects) and an intervention strategy was implemented for you to assist you to meet the course requirements.

However you have failed to meet: (delete as appropriate)

- Year 11 preliminary course requirements for a second year
- The requirements for at least 6 units in your Higher School Certificate.

As a result, I must now inform you of the **intention to report** to the Department of Immigration and Border Protection that you have failed to meet course requirements.

If you wish to appeal this decision, you lodge a written appeal to (insert school name) within 20 days by (insert date).

Yours sincerely

Principal
School

Name
Date

Cc: Parents, Carer, ISC

CRICOS Provider name: NSW Department of Education and Communities

CRICOS Provider Code: 00588M

REQUEST TO CHANGE WELFARE ARRANGEMENTS

OVER 18

DE International

Mail: DE International
Locked Bag 53,
Darlinghurst NSW 1300
Australia

Telephone: (612) 1300 300 229 FAX (612) 8293 6928 Email: isc@det.nsw.edu.au

Student Family Name..... Student Given Names.....

Student Reference No..... Passport Number..... DOB.....

Student's New Address.....

Student Personal Email Phone

High School (or school preferences if school not confirmed).....

Please indicate if accommodation is:

- Living with direct relative approved by DIBP •
- Homestay family •
- Shared •
- Other •

Reason for changing address
.....

Name, age and sex of people residing at the same address

Name Age M/F Name..... Age M/F

Name Age M/F Name..... Age M/F

Name Age M/F Name..... Age M/F

(Must be completed and signed by contact person over 21 with Australian PR)

Emergency Contact Name (Mr/Mrs/Ms)

Emergency Contact Address

..... Postcode

Emergency Contact Email Address

Emergency Contact Telephone: Home Mobile.....

Emergency Contact Signature Date

(Must be signed by student)

Student Signature Date

DEEWR Attendance guidelines

The following attendance guidelines are provided by DEEWR:

Extended leave, (student initiated suspension) or deferment of studies may only be granted in compelling or compassionate circumstances and is not counted in attendance records.

Compassionate or compelling circumstances are generally those beyond the control of the student and which have an impact upon the student's course progress or wellbeing. These could include, but not limited to:

- illness, where a medical certificate states that the student is unable to attend classes or
- bereavement of close family members such as parents or grandparents (where possible a death certificate or other evidence should be provided either prior to departure or on return) or
- major political upheaval or natural disaster in the home country requiring emergency travel and this has impacted on their studies or
- a traumatic experience which could include, but is not limited to:
 - involvement in, or witnessing of an accident
 - witnessing or being the victim of crime

and this has impacted on the student (these cases should be supported by police or psychologists' reports or advice).

- inability to begin studying on the course commencement date due to delay in receiving a student visa

Notes:

Claims of compassionate, compelling or extenuating circumstances must be supported by documentary evidence. If a parent or grandparent is sick then medical evidence must be sent from a doctor from your home country

If you attend a Community School on Saturdays to study a language for your HSC then being absent on Saturday counts towards your school's overall attendance. This means that being absent on a Saturday and fully attending school, Monday to Friday, would give you an attendance of 80% for that week.

KU RING GAI HIGH SCHOOL
SCHOOL CRITICAL INCIDENT POLICY RELATING TO INTERNATIONAL STUDENTS

The Ku ring gai High School's Critical Incident Policy incorporates the DEC Policy, Procedures and Emergency Management Guidelines and applies to all students. In the case of International Students enrolled at the school, the following applies.

Incident	Action	Contact Numbers
<p>Any emergency involving International Students including:</p> <ul style="list-style-type: none"> • severe verbal or psychological aggression • death, serious injury or any threat of these • natural disaster • issues such as domestic violence, sexual assault, drug or alcohol abuse 	<ul style="list-style-type: none"> • For students under 18 years, contact family in the student's home country and guardian/carers in Australia. • For students 18 years and older, contact the student's family in their home country and the guardian if they have one. • Notify the relevant consulate or embassy if the situation is life threatening. • Notify ISC of the emergency and actions taken by the school. • Record on the student's files all actions, interviews and conversations. 	<p>International Student Centre: 1300 302 456 (main number) , 8293 6975 Julie McLaren or 8293 6965 Milton Wan</p> <p>Consulates: China: 8595 8000 Korea: 9210 0200 Japan: 9231 3455 Thailand: 9241 2542 Vietnam: 9327 1912</p>
<p>Missing students:</p> <ul style="list-style-type: none"> • Students who cannot be located or contacted and have been absent for 5 consecutive days 	<ul style="list-style-type: none"> • Contact the student, guardian/carers or emergency contacts. • Follow up with other students and friends to locate the student. • Contact parents overseas. • Notify ISC of the missing student and actions taken by the school; the ISC will notify the Department of Immigration and Citizenship as required. • Report the student as a missing person to the police and notify the appropriate consulate or embassy. 	<p>International Student Centre: 1300 302 456 (main number) , 8293 6975 Julie McLaren or 8293 6965 Milton Wan</p> <p>Hornsby Police: 9476 9799</p>

NB Any reports of emergencies/critical incidents should be copied for information or action as necessary to the Director, International Students Centre in addition to regular departmental reporting requirements.

Websites for Further Information

- ISC website – www.internationalschool.edu.au This is linked to the DET website under Information for Overseas Students
- ESOS Act and National Code – <http://deewr.gov.au>
- DIBP website – www.border.gov.au/students
- Work permit application – www.immi.gov.au/study/working/index
- Overseas student health cover – www.medibank.com.au
- International Students Advisers National Association (ISANA) - www.isana.org.au



KHS 2016 Bell Times

	<i>Monday - Thursday</i>
ROLL CALL	9.00 – 9.10
1	9.10 – 10.13
RECESS	10.13 – 10.33
2	10.33 – 11.36
3	11.36 – 12.39
LUNCH	12.39 – 1.24 (half bell 1.02)
4	1.24 – 2.27
5	2.27 – 3.30

	<i>Friday</i>
ROLL CALL	9.00 – 9.10
1	9.10-10.13
RECESS	10.13 – 10.43
2	10.43 – 11.46
3 Assembly	11.46- 12.39
LUNCH	12.39 – 1.24 (half bell 1.02)
4	1.24 – 2.27
5	2.27 – 3.30

Cancellation of assembly

	<i>Friday</i>
ROLL CALL	9.00 – 9.20
1	9.20-10.35
RECESS	10.35 – 11.05
2	11.05 – 12.20
LUNCH	12.20 – 1.10 (half bell 12.45)
4	1.10 – 2.20
5	2.20 – 3.30

SCHOOL UNIFORM POLICY

The Department of Education supports the wearing of school uniforms by students and the upholding of high standards of dress by students.

The Department of Education expects students to wear the uniform during school hours, **while travelling to and from school, and when engaged in school activities out of school hours.**

A “Core Rule” set by the Department of Education states that all students in a N.S.W. Government school are expected to

“maintain a neat appearance, including adhering to the requirements of the school’s uniform or dress code policy”.

This school’s community has determined that Ku-ring-gai High School is a uniform school and all students are expected to wear the regulation uniform set out in this policy.

The uniform policy, for both the junior and senior school, was developed after much consultation with the parent community. The Ku-ring-gai High School uniform reflects school community standards and expectations.

BREACHES OF POLICY

On any occasion that a student attends school “out of uniform” he/she must produce a note of explanation signed by a parent. If a note is not presented, the student will be detained at lunch by the head teacher. If the breaches of the uniform code continue the students will be referred to the Deputy Principal who will contact the parents to resolve the problem. If the problem persists a formal notification may be issued.

REGULATION

It is understood that students will take pride and care in their appearance and their wearing of the KHS uniform. Students are NOT permitted to wear makeup and nail polish to school. Undergarments are to be discreet. Hats other than a plain navy cap are not allowed. Excessive jewellery is not allowed, any piercing is to be a simple stud.

While ties may be worn at all times, with the appropriate collared shirt, ties are compulsory for senior boys during terms 2 & 3 (the winter terms).

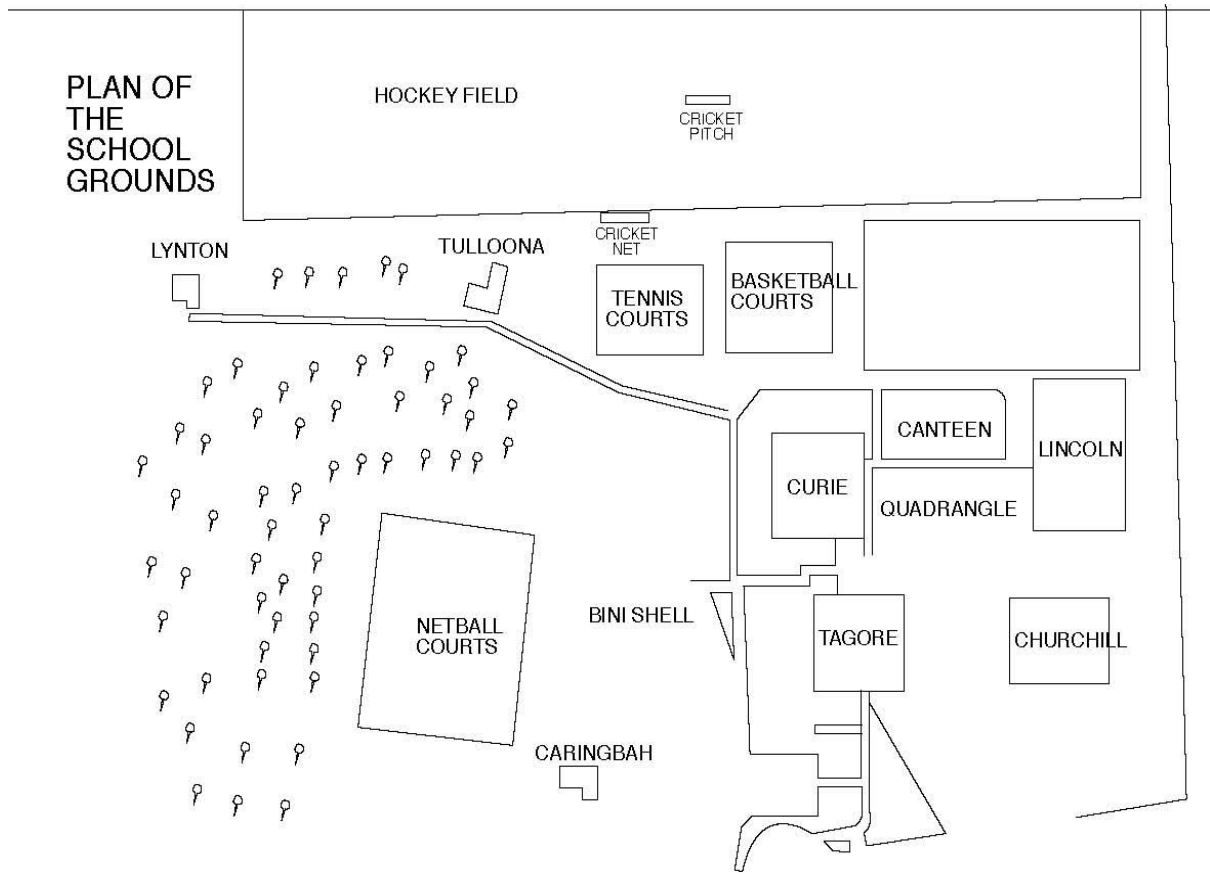
Students representing the school in a formal capacity must wear full school uniform. This includes a tie and a blazer for seniors.

SCHOOL UNIFORM

<p>GIRLS – YEARS 10, 11 AND 12 Summer(Terms 1&4): White short sleeved monogrammed shirt Winter(Terms 2&3): White long sleeved collared shirt (School tie with crest encouraged)</p> <p>Senior Plaid Skirt Navy Slacks Navy 'V' Neck regulation jumper Navy blazer with school crest School tie with crest encouraged White socks or black or flesh stockings Black lace up leather school shoes (fully enclosed)</p>	<p>BOYS – YEARS 10, 11 AND 12 Summer(Terms 1&4): White short sleeved monogrammed shirt Winter(Terms 2&3): White long sleeved collared shirt to be worn with School tie with crest.</p> <p>Mid grey shorts or grey trousers Navy 'V' Neck regulation jumper School tie with crest Navy blazer with school crest Plain grey socks Black lace up leather school shoes (fully enclosed)</p>
<p>GIRLS – YEARS 7 to 9 Summer(Terms 1&4): White short sleeved monogrammed shirt Winter(Terms 2&3): White long sleeved collared shirt School tie with crest encouraged Junior Plaid skirt Navy slacks Navy 'V' Neck regulation jumper White socks or black or flesh tights Black lace up leather school shoes (fully enclosed)</p>	<p>BOYS – YEARS 7 to 9 Summer(Term 1&4): White short sleeved monogrammed shirt Winter(Terms 2&3): White long sleeved collared shirt - winter School tie with crest encouraged Mid grey shorts or grey trousers Navy 'V' Neck regulation jumper Plain grey socks Black lace up leather school shoes (fully enclosed)</p>
<p>SPORTS UNIFORM – Boys and Girls White monogrammed polo shirt with striped collar Navy knit draw string waist monogrammed shorts Optional School tracksuit White socks Training shoes</p>	
<p>OPTIONAL ACCESSORIES – Boys and Girls Navy 'V' Neck Regulation Vest Deep Red Regulation Scarf Plain Navy Cap</p>	

Note: Black lace up leather school shoes (fully enclosed) meet the Legislative

School Map



PLAN OF CLASS ROOM BLOCKS

